



# Software SOLUTIONS

For The Nonprofit Sector

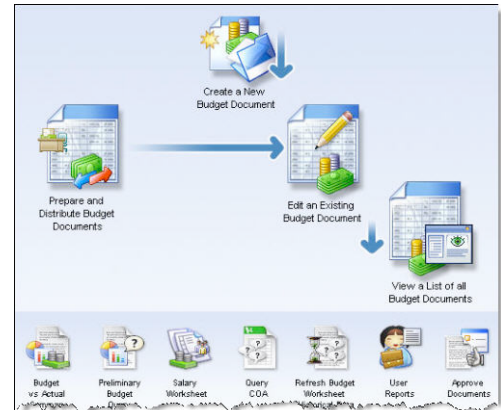


***"Decentralize the budgeting process by enabling managers to enter their budget electronically"***

The **Microix Budget Module** is an advanced planning and reporting tool that allows you to create budget worksheets for any time period. Our system automates the process by building budget worksheet based on any program, fund, grant, department, cost center or any other designation. You may also pre-load the worksheets with current and prior year data from MIP's General Ledger. After managers finalize their budget worksheet, it can then be submitted to a multi-level approval process. Upon final approval, the worksheets are automatically transferred to MIP as un-posted budget entries.

## KEY FEATURES

- ❖ User friendly interface
- ❖ Populates next year's budget worksheets with data from current year activities
- ❖ Use excel formulas to automatically generate next years budget entries from current year numbers
- ❖ Completed worksheets can be routed to a multi-level approval process
- ❖ Approvers can re-route the budget worksheet to the originator for modifications
- ❖ Users can enter a detailed description for each worksheet
- ❖ Sends email correspondence within the application
- ❖ Budgets multi-year grants and programs in addition to annual fiscal year budget
- ❖ Budgets each payroll position along with their benefits
- ❖ Consolidates all budget worksheets at anytime during the budget preparation process for organization-wide reporting
- ❖ All reports can be exported to Microsoft Excel or printed as a PDF document
- ❖ Creates multiple versions of the same budget
- ❖ Distributes the budget automatically using MIP's distribution codes
- ❖ Distributes the budget for each line item based on a predefined or customized monthly distribution code.
- ❖ Displays budget vs. actual data for current and prior years
- ❖ Estimates remainder year based on current period actual
- ❖ Stay current using historical data imported from MIP's ledger and work with the data to help create new budget entries. The historical data can be refreshed from MIP at any time, so you are always working with the latest numbers
- ❖ Seamless integration with Sage MIP Fund Accounting Software
- ❖ Utilizes Microsoft SQL 2000 Database



Use the Salary Worksheet to budget salaries and benefits for each payroll position.

Salary Distributions			
Account Information		% Budget	Dist. Amount
▶ 10 301 302 1		50.0000%	12,500.00
10 201 301 1		50.0000%	12,500.00
Fund - 10 - Water and Wastewater		Total	100.00%
Activities - 301 - Wastewater			25,000.00
Dept - 302 - Wastewater Department			
Restr - 1 - Unrestricted			

Users can enter detail narratives for each GL account.

Transaction Narrative		
Description	Requested	Approved
Fax Paper	250.00	250.00
Pens	50.00	50.00
Folders	100.00	100.00
Markers	50.00	50.00
<b>Total</b>	<b>450.00</b>	<b>450.00</b>

Each Budget Worksheet is automatically populated with MIP's GL data.

Prior Year Actual 1/1/2001 to 12/31/2001	Current Budget 1/1/2002 to 12/31/2002	YTD Actual 1/1/2002 to 12/31/2002	New Budget 1/1/2003 to 12/31/2003
1,631.30	2,393.94	1,825.57	0.00
2.97	10.72	5.94	0.00
452.41	1,149.77	909.46	0.00
674.27	225.00	261.82	0.00
0.00	352.68	657.30	0.00
		0.00	0.00
		0.00	372.98