

Article: 296550**Title: 2009 Tax Forms 1099s and W2s**

This article applies to: Sage MIP Fund Accounting, version 10.1 or higher

Question

What forms do I order for my 1099s and/or W2s?

Answer

The Sage MIP Fund Accounting includes the "Tax Forms and eFiling by Aatrix®" functionality for Payroll and 1099 tax forms. This feature eliminates the need for some or all pre-printed forms-allowing you to eFile or print your tax forms on plain paper instead.

Form Requirements:

W2

- The Employee copy of the W2 should be printed on the blank 4 part perforated paper.
- The State copy (if any) should be printed on the blank 4 part perforated paper.
- The Employee Notice is printed on the back of the 4 part perforated forms or it can be printed separately on plain copier paper.
- The Federal copy of the W2 can be printed on plain copier paper, no forms needed.
- The Federal copy of the W3 can be printed on plain copier paper, no forms needed.
- The Employer copy of the W2 can be printed on plain copier paper, no forms needed.

1099

- The Federal copy of the 1099 forms (all) must be printed on a red pre-printed form with black ink.
- The Recipient copy of the 1099 (all) should be printed on the blank 4 part perforated paper.
- The Payer copy of the 1099 forms (all) can be printed on plain copier paper, no forms needed.
- The 1096 can be printed on plain copier paper, no forms needed.

Below is a pricing list including the form numbers for Sage Checks and Forms. To order call 800-994-1351 or log on to:

<https://sage.checks-and-forms.com/homePage.do?client=MIP>

Only these part numbers are compatible with Sage MIP Fund Accounting:

W-2 Forms		25	50	100	200
W-2 Laser – Form Only – One employee per page					
LW2BLANK4	One Part	\$11.95	\$15.95	\$18.95	\$27.95
Bundle W-2 Laser Package Set – Forms and matching envelopes.					
LW2BK4DWS	One Part	\$31.95	\$41.95	\$47.95	\$70.95
1099 Forms		25	50	100	200
1099 Laser Federal Copy A (pre-printed) – Two vendors per page					
L99A (MISC)	One Part	\$6.95	\$11.95	\$16.95	\$27.95
L99IA (INT)	One Part	\$6.95	\$11.95	\$16.95	\$27.95

L99DA (DIV)	One Part	\$6.95	\$11.95	\$16.95	\$27.95
L99RA (R)	One Part	\$6.95	\$11.95	\$16.95	\$27.95
1099 Laser Blank 4-up (Copy B, C and State) – One vendor per page					
L99BLANK4	One Part	\$11.95	\$15.95	\$18.95	\$27.95
Bundle 1099 Laser Package Set					
L99BK4DWS	One Part	\$31.95	\$41.95	\$47.95	\$70.95

Prices are subject to change without notice.

W-2 Forms have the following features:

- IRS-Required Plain Perforated Paper
- Laser W-2 for use with Laser or Inkjet printers.
- Each 8 1/2" x 11" sheet is perforated according to IRS regulations
- Fully compliant with IRS Publication 1141
- Employee filing instructions already printed on the back to save you time and money
- Form only option also available upon request.
- Free W-3 Transmittal form with every W-2 order.

1099 Forms have the following features:

- MISC, DIV, INT, and R
- Fully compliant with IRS Publication 1179
- For use with Laser or Inkjet printers
- One free 1096 Transmittal form with every 1099 order
- Compatible regular or self-seal envelopes available

Question

If I have forms left over from last year can I use them?

Answer

The blank perforated stock does not change from year to year. Any unused blank perforated stock from last year can be used this year.

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Keywords: Forms, 1099s, w2s, Aatrix, order, federal, state, 1099's, W-2s, W-2's, 2009 forms, 2009 tax forms, 296550